

JEFFERSON SCHOOL PTO MEETING MINUTES
September 21, 2009

SECRETARY MINUTES – Tracy

- Information from August Executive Committee meeting will be shared in specific agenda sections.
- Ken asked when the PTO information on the website would be update. Lorna indicated Aimee is working on updating all website information so it should be done soon.

TREASURER’S REPORT – Gail

- The budget was passed 75 yes votes to 1 no vote.
- There is approximately \$17,878 in the checking account.
- The invoice for magazine sales has not yet been paid.
- There is slightly less cash available than in past years because of invoices over the summer for cook books and classroom technology items. Overall, the budget is healthy and income for the year will restore reserves.

MARKET DAY

- The first date for 2009-2010 school year is Thursday, September 24.
- Market Day sales will be monitored to determine if profits received balance the work and effort to support the fundraiser to merit its continuation in future year.

BOX TOPS

- Will continue with the monthly turn-in days. The class with the most box tops receives free popcorn that month.
- **Lorna will send a reminder flyer or notice in the next newsletter explaining how Box Tops help the school.**

MAGAZINE SALES – Penelope

- 839 orders valued at \$16,000 were submitted. This is down slightly from 2008.
- Internet sales are not included in the count and could occur throughout the year. If these sales occur then the PTO will receive additional income.
- Many students earned prizes and exact winners will be shared in the monthly newsletter.
- The contract with the new vendor expires at the end of the current year. Penelope encouraged the PTO to include a representative in the meetings for negotiations for a new contract or new vendor. Penelope wants to ensure that the vendor is dedicated to customer service and also that they can provide a paper trail for all recorded sales, payments and prize payments.

- Penelope offered to attend the spring meeting if needed and to assist the new magazine committee person. Penelope stressed the need for 2 volunteers to oversee this project.

ART APPRECIATION – Jessica

- It will be scaled back and only occur 3 times during the school year.
- Jessica is coordinating parents to help with their classrooms.

MISCELLANEOUS ITEMS

- At Registration, PTO will not have a person cover the table but will make materials available. PTO will continue to “man” the table at Meet the Teacher night and it was beneficial to have Patriot clothing displayed near PTO to generate interaction.
- Cook Books are available for purchase. **Lorna will include information for purchasing in the next newsletter. PTO discussed selling them at the Christmas Program and at Parent Teacher Conferences.**
- The classroom winners for Pumpkin Festival Clean-Up were Mrs. Blaudow (\$35), Mr. Brenkman (\$30) and Mrs. Nelson (\$25). The Chamber of Commerce pays the school \$750 for clean-up assistance.
- Family Nights: **Katie will contact Jenny to determine if she is interested in taking the lead with the event.**
- Gift Cards: 22 cards worth \$25 each were distributed to Jefferson School families.
- PTO will continue to provide childcare at all PTO meetings.
- The District Open House is scheduled for September 24 from 4:30 – 7:30 pm.
- The new school directory has been distributed.

TEACHER REPORT

- Wal-Mart is ending their Teacher of the Year Award program. A new program allows stores to pick a school in its community to support for that year. Morton Wal-Mart chose Jefferson School. Wal-Mart employees visited the school and brought a cake and flowers. They also selected 10 teachers who received \$100 gift cards to be used for supplies.

NEXT MEETING

- Monday, October 19 at 6:30 pm.
- PTO meetings are held at the school.